

SADA

SOUTH AFRICAN DISABILITY ALLIANCE

TERMS OF REFERENCE OF THE SADA SMALL BUSINESS SUB-COMMITTEE

REVISED JUNE 2020

1. Introduction

The membership of SADA established the Small Business Sub-Committee during the member meeting held on 27 November 2018 to popularise entrepreneurship as a career option for people with disabilities and put structures in place to support and promote this.

2. Purpose

The purpose of the Sub-Committee is to:

- 2.1. Popularise entrepreneurship and social entrepreneurship as a career/business option for people with disabilities;
- 2.2. Establish structures to support this;
- 2.3. To lobby and advocate for the rights of business owners and social entrepreneurs with disabilities; and
- 2.4. Establish a database of businesses and social enterprises owned and operated by persons with disabilities with a view to promoting such businesses. This includes businesses owned by family members provided that persons with disabilities are the key beneficiaries.

3. Objectives

- 3.1. To interact with SADA members and other role-players regarding small business development.
- 3.2. To promote the interests of business owners and social entrepreneurs with disabilities.
- 3.3. To create information resources and a referral network to support potential and existing entrepreneurs with disabilities.
- 3.4. To establish formal working relationships with relevant role-players, most notably the Economic Development Department (EDD) or any related key department in support of entrepreneurs with disabilities.
- 3.5. To allocate and prioritise tasks amongst Sub-Committee members supported by the SADA membership, as well as stipulating timeframes for these tasks.

4. Members

- 4.1. The EXCO will appoint members of the Sub-Committee as nominated by SADA members. All members will be expected to submit a short CV in support of their nomination reflecting their skills, knowledge and experience in the field of SMME development.
- 4.2. The term of office will be two years. Members may be retained if nominated.
- 4.3. Should there be a vacancy or additional members required the Sub-Committee Convenor will request nominations from SADA members through the Executive Committee. The same process will apply as described in clause 4.1.

5. Operational arrangements

- 5.1. The Sub-Committee will present a budget to the SADA Executive Committee for approval.
- 5.2. Secretarial services will be provided by the SADA Secretariat.
- 5.3. A report on activities will be presented to SADA members for approval at the AGM and as requested by the Executive Committee, together with a proposed implementation plan for the following year.
- 5.4. Any deployee(s) required in terms of the functioning of this Sub-Committee shall be a member(s) of the Sub-Committee.

6. Functional period

- 6.1. The Sub-Committee will continue to exist until disbanded by a decision of SADA members taken at an Annual General Meeting.